*National Consortium for Physical Education for Individuals with Disabilities*

OPERATING CODE FOR THE RESEARCH CHAIR

1. NAME

The name of this office shall be the Research Chair of the National Consortium for Physical Education for Individuals with Disabilities (NCPEID).

II. PURPOSE

It shall be the function of the Research Chair to oversee initiatives and activities of importance and benefit to the membership, and to provide leadership toward the realization of the mission as stated in the Bylaws.

III. ORGANIZATION

The Research Chair shall assume office in July immediately following the annual business meeting at the national conference and will serve for a term of two years. The Research Chair shall serve as a member of the NCPEID Board of Directors. The Chair will solicit 2 additional NCPEID members to serve on the Research Committee for a three- year term. Terms should be staggard so that only one member rotates off the committee in any given year. In case of death or absence of the Research Chair, or ability from any cause to act, another member of the Executive Committee or appointed member by the President shall perform the duties of the office as interim until the position is officially filled by a majority vote of the membership.

IV. CONDUCT OF BUSINESS

The business of the NCPEID is transacted at meetings of the Executive Committee, Board of Directors and at the Annual Conference meeting at which time the Research Chair will report on organizational work and research updates.

V. DUTIES

The Research Chair shall oversee research initiatives and activities conducted under the umbrella of NCPEID. The Research Chair is responsible for reviewing research applications involving NCPEID membership and CAPEs and curating and operating a research ‘directory’ which allows NCPEID members to seek out potential research collaborators and/or identify existing*/*future projects of interest.

A. Meetings

1. The Research Chair shall attend all monthly Board of Director meetings and the Annual Conference meeting.

B. Reports

1. The Research chair shall prepare and submit a report for each of the monthly Board of Director meetings and an annualreport at the Annual Conference meeting. The latter shall include a summary of all active participants in the research consortium, activities, as well as needs expressed by the membership.

2. The Research chair shall develop articles of interest to the membership for publication in the NCPEID newsletter.

C. Research Proposal Management

1. The Research Chair will assume responsibility for the development and revision of the research application process, review, management, and communication of all research applications to the Executive Committee, Board of Directors, and Research investigators.

D. Annual Conference

1. The Research Chair will take an active role in encouraging the membership (e.g., practitioners, students/Emerging Scholars, university investigators) to present and/or promote their research in multifaceted ways (e.g., Annual Conference, newsletters). The Research Chair will facilitate session(s) and/or presentation(s) during each Annual Conference allowing investigators and Awardees (e.g., G. Lawrence Rarick Research Award, David P. Beaver APA Professional Young Scholar Award) to present and showcase (a) their work and (b) the subsequent benefits incurred to the Consortium of said work.

VI. AMENDMENT OF THE CODE

This operating code may be amended or altered by a simple majority provided such amendments or alterations do not contravene the Bylaws of NCPEID, and provided such changes are reviewed by the Executive Committee before submission to the Board of Directors and then to the full Consortium membership for final approval.