*National Consortium for Physical Education for Individuals with Disabilities*

OPERATING CODE FOR THE MEMBER AT LARGE

I. NAME

The name of this office shall be the Member at Large of the National Consortium for Physical Education for Individual with Disabilities (NCPEID).

II. PURPOSE

It is the function of the Member at Large to advance the interest of the Consortium, as stated in the Bylaws.

III. ORGANIZATION

The Member at Large shall assume office immediately following the annual business meeting at the national conference and will serve for a term of two years. In case of death or absence of the Member at Large, or ability from any cause to act, another member of the Executive Committee or appointed member by the President shall perform the duties of the office as interim until the position is officially filled by a majority vote of the membership.

IV. DUTIES

In accordance with the Bylaws, it shall be the duty of the Member at Large to attend all meetings of the Board of Directors. One Member at Large will Chair the Nominations/Elections Committee and one Member at Large will Chair the Membership Committee. Member at Large who Chairs the Membership Committee shall be responsible for recruiting a minimum of 4 committee members to serve a 3-year term. Terms shall be staggard so that only one member rotates off the committee in any given year. Chair of the Nominations/Elections Committee shall recruit 2 members to serve a two-year term, one of whom is a student representative. Lastly, Members at Large are responsible for submitting highlights of their committee work to the quarterly newsletter.

a. Meetings

The Member At Large will attend all meetings of Board of Directors and actively participate in the goings on by making and carrying motions, expressing the Member At Large perspective, and voting on issues as they arise.

b. Annual Conference

Two Members at Large will serve on the Annual Conference Planning Committee and assist the Vice President with the conference planning, scheduling, as well as moderate sessions, reviewing and ranking of the graduate student poster presentations, and selection of Emerging Scholars (i.e., students).

V. AMENDMENT OF THE CODE

This operating code may be amended or altered by a simple majority provided such amendments or alterations do not contravene the Bylaws of NCPEID, and provided such changes are reviewed by the Executive Committee before submission the Board of Directors and then to the full Consortium membership for final approval.